

IRVINGTON CITY COUNCIL
109 W Caroline St, Irvington, KY 40146
Special Called Meeting
Minutes for July 10, 2023 7:00 ET

The Regular Meeting of the Irvington City Council for July 3, 2023 was cancelled and a Special Called Meeting was scheduled July 10, 2023 and called to order by Mayor Charles Douglas Lucas at 7:00 pm ET.

Prayer was by Robert Young, III, followed by the Pledge to the American Flag.

Council Members Rhea Ballman, Billy Snyder, Donald Board, Robert Young III, Charles Poole and City Attorney Rachel Brown were all present.

Riley Sumner with Bluegrass Engineering attended and discussed updates on projects. The meter service line project using leftover ARPA funds is shifting to get additional meters. This will require a change order approval of \$24,708.04. The sewer lift station project was bid out and contractor will hopefully start in August as parts for completing the project have been difficult to obtain which is causing the delay in starting. There should be a bypass to the service line and should cause no delay in service to customers. Round 2 of KIA funding was advertised and bid openings are scheduled for July 18, 2023. Resolution Exhibit 4 and opinion of local council Exhibit 5 for the new meter and service line replacement needs to be revisited and approved due to a wording issue on the forms from the last approval. He is working on clearinghouse approval and Division of Water items on the Lon Dowell project.

Council Member Rhea Ballman moved to approve the minutes of the June 12, 2023 Special Called Meeting. Motion was seconded by Council Member Charles Poole. Motion carried by majority vote with all Members present voting yes. No motion was necessary for approval for June 26, 2023 as the meeting did not occur for lack of quorum.

City Clerk/Treasurer Stephen Clark presented the treasurer's June financial reports. There were no questions regarding the reports.

City Clerk/Treasurer Stephen Clark reported a total Meade Co RECC Collections for June - \$31,523.86 There were no City Stickers sold, 1 Business License renewal and 2 new business license applications.

Council Member Rhea Ballman moved to approve the 2 new business licenses for Erick Harrison Flooring and Kintsugi LLC and was seconded by Council Member Donald Board. Motion carried by majority vote with all Members present voting yes.

Overtime for May – 138 hours 35 minutes. The amount of overtime was mainly due to shortage of officers, requiring the police chief to work more overtime.

NO code enforcement board meeting was scheduled for June. We are currently in the process of setting up a planning and zoning board and are in need of members willing to serve. This board consists of 5 paid board members and will be required to attend training to serve. Jeremy Burnett was appointed at the April 4, 2022 Council meeting to serve on the Planning and Zoning Board and is the only current approved board member to date.

Will need to start thinking about setting property tax rate and schedule ordinance reading and tax hearing. Calculations should be available at the August meeting.

Supervisor Chris Lucas reported the maintenance department had picked up trash on the right of way, had some sewer tank pumped tank, worked on mowing equipment keeping mowing done, and listened to some services to locate water leaks.

Mayor Lucas reported that some stones had been overturned at the cemetery and that Lazarus Cemetery Mapping has almost completed the mapping and plotting of the cemetery. Council Member Robert Young III requested that graves be fixed in the cemetery.

Police Chief Jason Ballman reported Richard Winburn and James Goodman have been hired June 29, 2023 and they will be attending the academy in September. Dan McCubbin has been promoted to Assistant Chief. The cruiser from the accident is back from KSP and is at Mastersons for repairs. He also expressed the need for a new cruiser.

Fire Chief Jeremy Hougland spoke on fire runs for the month, three fire fighters took grant writing class at state fire school, and discussed the need for a new fire house. He also requested the need for blueprints to be obtained. He also discussed a grant to turn the old army truck into a brush truck. He requested the surplus of old skid unit and old hose reel from brush truck and three old light bars.

Joe Drake with parks discussed the need for rock and fencing around the transformer at Vance Simmons Park.

In visitor comments, Tonya Claycomb was present and discussed the need for parks to ADA compliant for both players and parents. The council discussed options and will work to address any issues as funding becomes available. Also, Richard Rhodes was present and requested to start a Veterans and Families Club and hope to meet at the old fruit stand. The Council is in support of this endeavor.

Old Business:

There was no old business.

New Business:

City Clerk Stephen Clark presented the KLC renewal quote rates for property, liability, and workers compensation for FY 23-24 in total for \$69,169.40. Council Member Rhea Ballman made a motion to accept and approve the KLC renewal quote rates for FY 23-24. Council Billy Snyder seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas presented the appointment of Dan McCubbin as Assistant Chief. Council Member Billy Snyder made a motion approving that appointment. Council Member Donald Board seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas presented the engineering contract from Bluegrass Engineering for Lon Dowell Rd approximately \$66,000.00. Council Member Rhea Ballman made a motion approve the contract. Council Member Donald Board seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas presented resolution Exhibit 4 and opinion of local council Exhibit 5 for the new meter and service line replacement for Round 2 funding. This was a correction to the paperwork since previous approval. No action is required per City Attorney Rachel Brown.

Mayor Lucas presented and read a Change Order regarding the remaining ARPA funds in the amount of \$24,708.04 since the funds are shifting to purchase new meters. Council Member Rhea Ballman made a motion to approve the change order. Council Member Billy Snyder seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas presented Exhibit 6 for the Lon Dowell Road project which just needs signature. No action required per City Attorney Rachel Lucas.

Mayor Lucas presented options received for the open Council position replacing Council Member Jane Hettich who has recently moved out of the City. Council Members voted to table action on filling the position and an ad will be run again in the Herald News for the following week for interested parties to submit their request for the position by noon on July 20, 2023. A Special Called meeting will be held July 20, 2023 at 7 pm to address filling the position.

Mayor Lucas presented the request from the Fire Chief to surplus fire department equipment including an old skid unit and old hose reel from the brush truck and three old light bars. Council Member Rhea Ballman made a motion to surplus and scrap the old equipment requested. Council Member Charles Poole seconded the motion. Motion carried by majority vote with all Members voting yes.

Mayor Lucas also presented the request from Joe Drake with parks to purchase five loads of rock for parking and fencing materials around the transformer at Vance Simmons Park out of park funds. Council Member Donald Board made a motion to purchase rock and fencing, no amount given. Council Member Charles Poole seconded the motion. Motion carried by majority vote with all Members voting yes.

As there was no further business, Council Member Robert Young III moved to adjourn. Council Member Rhea Ballman seconded the motion. Motion carried by unanimous consent and the meeting was adjourned at approximately 7:20 pm ET.

Charles Douglas Lucas, Mayor

ATTEST:

Stephen Clark, City Clerk/Treasurer